

SERVICE PLAN

April 2009 to March 2012

Executive Board Draft 2009

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1.0 INTRODUCTION

To meet Halton's most pressing needs, the Borough Council has identified [6 key priorities](#), and a number of associated key Areas of Focus, which, as detailed within the Council's Corporate Plan, are: -

- **A Healthy Halton**
- **Halton's Urban Renewal**
- **Halton's Children & Young People**
- **Employment, Learning & Skills in Halton**
- **A Safer Halton**
- **Corporate Effectiveness & Business Efficiency**

Departmental Service Plans form an integral part of the authority's corporate planning framework, as illustrated within the diagram opposite.

This framework ensures that the Council's operational activities are complementary to the delivery of its community aspirations and legal and statutory responsibilities.



Departmental Service Plans are primary documents that communicate:

- The existing and future influences that have informed the shaping of service delivery in the medium term.
- The existing and projected resources that are, or may, be required to deliver services.
- Departmental Service Objectives and Key Milestones that are to be delivered over the next three years.
- Those national and local performance indicators for which the department has a responsibility to report.

Such plans, and the Quarterly Service Plan Monitoring Reports that flow from them, are an essential tool in enabling the public, Elected Members, Senior Management, and staff how well Council departments are performing and what progress is being made in relation to improving the quality of life within the borough and service provision for local people, businesses and service users.

The Strategic Priorities and those Areas of Focus that have been most significant in the development of this plan are detailed below:-

Strategic Priority 1:

A Healthy Halton

Area of Focus 2

Improving the future health prospects of Halton residents through encouraging and providing the opportunities to access and participate in physically active lifestyles.

Area of Focus 6

Providing services and facilities to maintain the independence and well-being of vulnerable people within our community.

Area of Focus 7

Providing services and facilities to maintain existing good health and well-being.

2.0 SERVICE PROFILE

2.1 Purpose

The Adults of a Working Age Department provides an assessment and care management service for people with mental health problems, physical and sensory disabilities and learning disabilities. It also provides a range of services for these groups of people, including day services, accommodation services and outreach support.

In addition, the Department commissions an even wider range of residential, day and support services from the voluntary and independent sectors. All these services are specifically designed to enable rehabilitation, encouraging people to retain or regain independence or to offer supported environments for them to live within Halton, whenever possible.

A number of our services also contribute to the work of other Departments, including children, older people and people with substance misuse problems. In addition, the Department supports the delivery of the new Emergency Duty Out of Hours Service, which covers Children's Services and all Adult areas.

The Department promotes active partnerships with the health services and the private, voluntary and independent sectors, to deliver high quality care to the local community. In planning, delivering and monitoring our services, there is a strong commitment to consulting with and involving the people who use the services, their carers and local communities.

The service provides an assessment and care management function for vulnerable adults and offers a range of services to enable rehabilitation, encouraging people to retain or regain independence or to offer supported environments for them to live within Halton, whenever possible.

All this is delivered within the context of a strong national framework of statute and guidance, which includes:

- NHS and Community Care Act 1990
- Mental Health Act 1983 and 2007
- Carers (Equal Opportunities) Act 2004
- Disability Discrimination Act 1995 and 2005
- Valuing People White Paper
- National Service Framework for Mental Health
- Care Standards Act 2000
- Mental Capacity Act 2005
- Our Health, Our Care, Our Say White Paper 2006
- Disability Equality Scheme 2006

2.1.1 Service Activities

Assessment and Care Management Services

Each service area within the Department has at least one team to assess people's needs, and identify and arrange the level of support to meet those needs. This is then regularly reviewed and updated if there are any changes. This is known as assessment and care management.

For the Adult Learning Disability and Mental Health Services, assessment and care management is delivered in teams which are integrated with health care staff (in Mental health services, this process is known as Effective Care Co-ordination), to make sure that the widest possible range of needs are considered. For Physical and Sensory Disability Services, assessment and care management is done only by social services staff, but they work very closely with their colleagues in the health services.

Assessment and Care Management Services have a lot in common. All these services aim work to the following principles:

- Real empowerment of people, so that they are able to live as independently as possible and achieve their hopes and aspirations
- Preventive, promotional and enabling services which are responsive to individual needs and which support people to engage fully in their own communities, including faith and cultural communities
- Full engagement where possible by individuals in employment, education, training and vocational opportunities
- A voice for all individuals in the choice, design and delivery of their own services, supported as needed by effective advocacy services
- Accessing a variety of support and accommodation services which can be tailored to individual needs

As well as assessment and care management for service users, the teams are involved in other activities, including:

- Accessing a range of services and supports for carers
- Effective and seamless transition arrangements from childhood into adulthood for people with disabilities of all kinds
- Effective use of the Council's Adult Protection and Vulnerable Adults procedures
- High quality practice placements to student social workers

In addition, the Department also provides Approved Social Workers, who fulfil the Council's duties under the Mental Health Act 1983 for all service groups, and supports the delivery of the Halton and St Helens Emergency Duty Team.

Provider Services

The Department provides a number of services which support people to live independently in the community. These services also work to the principles described above.

The services are accessed through the assessment and care management services, and are tailored to each individual's needs. They include:

- The delivery of modernised day services which support those with the greatest levels of individual need, whilst promoting independence and full social inclusion in line with Government guidance
- Delivery of safe and supportive living arrangements through the Halton Supported Housing Network
- An Outreach Service for people with severe mental health problems
- A Bridge Building service which works intensively with individuals to support them to engage fully with their communities

In addition a wide range of other services are commissioned from the private, voluntary and independent sectors.

Mental Health Services

- Assessment and care management functions
- Community Mental Health Services
- Care Programme Approach and Effective Care Co-ordination – an integrated approach to planning the care given to each person
- Approved Social Work (for all adults service groups)
- Outreach Service
- Out of Hours Emergency Services
- Delivery of day care services
- Delivery and develop of carer support services
- Development of a wider range of work opportunities for people with severe mental health problems
- Development of more vocational training and educational options for people with severe mental health problems
- Development of a greater range of supported accommodation
- Ensuring increased financial independence for users of the service and reducing the numbers of people who are subject to appointeeship.
- Promoting and enabling empowerment of people who use services
- Delivery of high quality practice placements for student social workers.
- Development of a greater range of advocacy services.

Adults with Learning Disabilities & Physical/Sensory Disabilities Assessment and Care Management

- Integrated health and social care assessment and care management function for adults with learning disabilities through an agreement with Halton and St Helen's PCT.
- Social care assessment and care management function for adults with a physical disability or sensory impairment.

- Development of preventive, promotional and enabling services which are responsive to individual needs and ensure that people live as independently as possible in the community
- Ensuring that transitional arrangements from Children's Services to Adults Services are seamless.
- The delivery of effective financial management through the ALD pooled budget between Halton Borough Council and Halton and St Helen's PCT
- The development of lead commissioning arrangements across the Borough Council and Primary Care Trust
- The promotion of Self Advocacy for people with a learning disability through a contract with Halton Speak Out
- Effective use of the Council's Adult Protection and Vulnerable adults procedures
- Provision of practice placements for student social workers

Adults with Learning Disabilities – Provider Services

- The delivery of modernised day services which support those with the greatest levels of individual need, whilst promoting independence and full social inclusion in line with the Governments 'Valuing People' White Paper.
- Extend the levels of choice for people who access day services
- Delivery of safe and supportive living arrangements through the Halton Supported Housing Network
- Increase the level of service user autonomy and independence within the supported living network.
- Development of a range of employment opportunities for people with learning disabilities.
- Broadening the level of service user involvement in the management of services

2.2 Key Messages

Given the breadth of service activities delivered, we are working within the key strategic priorities to support and deliver high quality services to improve health, independence and wellbeing of the residents of Halton. Key messages include:

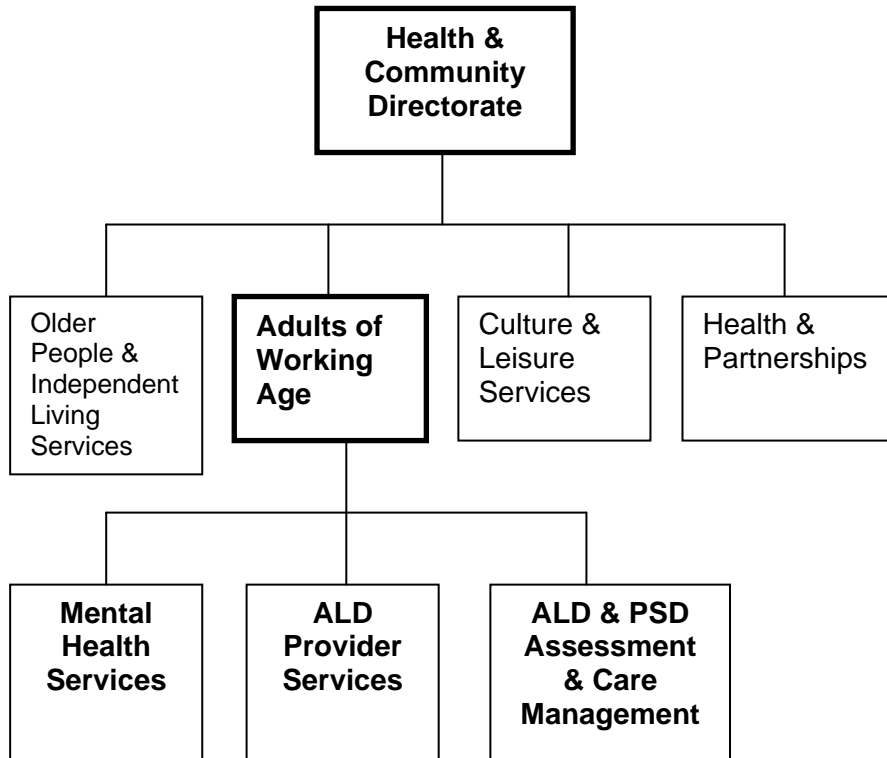
- The development of the Joint Strategic Needs Assessment, which covers the health and social care needs of Adults and Children (in conjunction with key stakeholders and the community) provides intelligence to inform future commissioning
- The requirement to contribute to the Local Strategic Partnership's agenda, and the refresh of the Local Area Agreement (LAA) and delivery and monitoring of LAA targets. Specific work programmes on well-being, dignity in care, intergenerational activities and prevention will be developed, as well as on cross cutting areas of employment, transport and housing.

- The requirement to contribute to developing Multi Area Agreement (MAA).
- To ensure the Directorate is able to effectively respond to issues highlighted in the Comprehensive Performance Assessment e.g. closing the gap between the most deprived communities within the Borough.
- The need to maintain, develop and improve the level of service when the Directorate and Authority as a whole are faced with on-going budgetary pressures.
- To need to maintain, develop and improve the level of service when the Directorate and Authority as a whole are faced with increasing budgetary pressures e.g. the Comprehensive Spending Review and the potential loss of some Grants.
- The need to develop partnerships which may include joint provision or commissioning with other Local Authorities, key statutory partners and in some circumstances with providers within the community, independent or voluntary sector
- The need to refocus the Directorate's activity towards neighbourhood delivery of services and partnership opportunities at that level
- The need to ensure that there are appropriate and effective infrastructures in place to be able to deliver the Directorate's aims and objectives and to ensure that the Directorate is in an appropriate position to implement new legislative responsibilities e.g. Mental Health Act
- Personalisation and the use of individualised budgets will progressively transform the way in which the Directorate supports vulnerable people.
- The need to improve outcomes for homeless people and ensuring alignment between this function and services across the Directorate
- The need to work in partnership with Children And young People's Directorate to safeguard children and provide a positive transition into adult services.
- Ensuring that vulnerable adults are properly safeguarded. The Directorate continues to invest heavily in strengthening reporting, recording and training processes associated with the safeguarding of vulnerable adults. Extensive work continues with our partner agencies (inc. Police) to ensure that appropriate policies and procedures are in place
- The need to ensure that the potential barriers to the taking up of services through lack of awareness about what is available and how to

access it by traditionally excluded groups including BME, lesbian and gay, and gypsy and traveller community are overcome, thus ensuring that services are accessible to all.

- To make sure we work and consult with people who use our services so that they deliver the outcomes people want
- To ensure that people who use our services experience positive outcomes that deliver: -
 - Improved health & emotional wellbeing
 - An improved quality of life
 - A positive contribution
 - Increased choice and control
 - Freedom from discrimination & harassment
 - Economic well being
 - Personal dignity & respect
- Integration continues to be key to improving overall effectiveness and performance in service delivery.
- More daytime opportunities for adults with learning disabilities are provided in community-based settings and in partnership with community centres, thereby enhancing their inclusion into the community. A considerable amount of staff time and effort has gone into achieving this and managing the associated changes.
- A Community Bridge Building Service has been operating for the past 2 years, which aims to promote social inclusion for all adults and older people by helping them access mainstream services. This is linked to redesign of a range of community-based services such as Community Centres, Libraries, Adult Placement, community day services, Bridgewater and Surestart for Older People
- We continue to recognise and value the essential role that carers play in supporting some of the most vulnerable people in our community. We will continue to identify hidden carers, recognise and respond to carers needs, and improve information and access to support services. Working in partnership with voluntary agencies, including Halton Carers Centre and the Primary Care Trust we intend to build on numerous improvements made and to continue to provide real support to carers.
- The Directorate continues to lead on/contribute to a number of Corporate priorities e.g. Work life Balance, the equalities agenda etc. Activity in these areas will continue and may in some way impact on the ability to be able to deliver specific Directorate Operational objectives
- The Directorate continues to participate in the national Care Services Efficiency Delivery (CSED) programme to improve the efficiency of adult social care services and continues to monitor developments in this area.

2.2 Organisation Structure



	FTE Posts
Mental Health Services	28.01
ALD Provider Services	113.53
ALD & PSD Assessment & Care Management	34.63
Operational Director & Secretaries	2.00
TOTAL	176.17

NB. Information regarding posts completed as at 30.9.08 (includes vacancies)

3.0 FACTORS AFFECTING THE SERVICE

3.1 External Factors

The following factors have been identified as having a potential impact on the delivery of services during the period 2009-2012:

3.1.1 Political

- The Joint Strategic Needs Assessment (JSNA), forms the basis of a new duty for the PCT and Local Authorities to co-operate in order to develop a whole health & social care response to the health, care and well-being needs of local populations and the strategic direction of service delivery to meet those needs, over 3-5 years.
- Halton's Local Area Agreement (LAA), provides an outcome based approach to tackling the major challenges facing Halton. Many of the objectives outlined in the Service Plans are designed to support the achievement of the LAA Targets. A review and update of the LAA was completed during 2008.
- During the next 3 years there will be a continued need to further strengthen relationships with the voluntary sector. One particular area, which is a priority, is Carers. The Cares Centres transferred in October 2008 and the Council is providing funding to the Centre over the next 3 years to support its activities
- *Ambition for Health* sets out the NHS Halton & St Helens ambitions for improving the health and wellbeing of the local population. The six strategic priorities identified by the NHS Halton & St Helens are: -
 - Alcohol
 - Obesity
 - Early Detection: Diabetes, respiratory, heart disease, cancer
 - Early Detection: Depression
 - Prevention: Tobacco Control
 - Safety, Quality and Efficiency: Planned and Urgent Care

The overarching themes include prevention, public health, mental health and shifting the percentage of planned healthcare to non-hospital based alternatives. These are consistent with the strategic objectives of the Council and reinforce again the need for an effective strategic partnership with the NHS.

- John Boyington was commissioned by Manchester's Primary Care Trust and Manchester City Council to conduct an assessment of Manchester's mental health services. The report made wide-ranging recommendations including recommendations to improve current commissioning arrangements, clinical engagement and strengthening social care input into both commissioning and provision.

3.1.2 Economic Climate

- There continues to be significant budgetary pressures within the Department. Gershon efficiency gains, the implications of the Comprehensive Spending Review and Supporting People's retraction plan, has resulted in reduced funding in adults with learning disabilities, which continues to have an impact on service areas. Services need to ensure that they are designed to deliver greater efficiency and value for money without having a detrimental impact on those people who use them.
- KPMG have assisted the Council in putting together an efficiency and improvement programme that could help the Council meet the significant budgetary pressures it faces, whilst endeavouring to maintain and improve the quality of services provided to the community.

As a result of this work they have identified a number of efficiency opportunities themed around:

- The potential to reduce overheads through a rationalisation of current management structures
 - How we can improve the Council's approach to the provision of its administrative support services
 - Opportunities to refine the balance between corporate and directorate roles in a number of core areas and improve resource deployment
 - Review the Council's third party spend with regard to some key areas of procurement
 - A programme of option assessments to determine the most suitable form of delivery for a range of key services
 - How we use the opportunities provided by technology and our infrastructure to make our services more efficient
-
- The need to have a robust LAA which is aligned to priorities is essential as a number of specific grants and LAA ring-fenced grants will be delivered in the form of an Area Based Grant which will not be ring-fenced, the aim of which is to give Council's greater flexibility to manage financial pressures and focus funding on the priorities of their communities.
 - Pressure on the Community Care Budget has meant a strict application of Fair Access to Care services, resulting in care packages being re-assessed and in some cases re-designed for some people. Re-assessments will continue over the next 12 months.
 - Continued pressure on the transport budget means strict application of eligibility criteria for the provision of local authority transport. Transport will continue to be an area of increased focus this coming year.

3.1.3 Social Factors

- Population projection is not an exact science, but forecasts suggest that Halton's population is ageing at a faster rate than in England as a whole,

which reflects a long-term demographic trend of an aging population. This shift to an older population, particularly those with complex needs and learning disabilities will have a large effect on demand for social care, local government and health services, adding to the already increasing pressures on resources within adult services.

- There is not only an increase in the ageing population but also an increase in the number of young people with more complex needs, adding again to pressures on resources.
- A number of Government initiatives and legislative requirements have put social inclusion higher on the social care agenda. The Directorate's Community Bridge Building service, which has been in operation for over 2 years, aims to promote social inclusion for all adults and older people by helping them access mainstream services.

3.1.4 Technological Developments

- A pilot of assistive technology, which aims to promote and encourage independent living, has resulted in one supported housing property successfully having the technology installed, with a view to rolling out this technology in a number of other suitable properties over the next 12 months.
- Work is still ongoing to develop an integrated health and social care mental Health system across the 5 Boroughs Partnership. Once completed this should allow for integrated case files and much simpler recording processes, but the Department will need to ensure that all relevant performance information continues to be captured.
- Work is still ongoing to roll out Single Assessment. An electronic solution to SAP is currently in development to ensure that data currently written in assessments can be effectively loaded into Carefirst, Health and other agency services information systems is essential

3.1.5 Legislative

- The Mental Capacity Act 2005 implemented during 2007 continues to impact on the way in which the Department operates and delivers its services. The Deprivation of Liberty Safeguards are an amendment to the 2005 Mental Capacity Act, introduced through the Mental Health Act 2007. They are implemented from 1st October 2008
- The 2007 Mental Health Act, significantly amends the 1983 Mental Health Act. The definitions of people who will fall within the Act have been amended and new powers of community treatment have been established. One of the key changes to the 1983 Act is that the function of the Approved Social Workers is widened to include other health professionals, who whilst acting as Approved Mental Health Professionals (AMHPs) fulfil the Local Authority's functions. The delivery of this Act continues to require the close working and co-operation across health and social care systems and with other localities.

- The implications of the 2 White Papers published in 2006, Our Health Our Care Our Say and Strong and Prosperous Communities, and the new Outcomes Framework for Adults Social Care continues to be managed by the Department. These documents place a stronger emphasis on the involvement of people who access social care services and their carers being involved in service planning and delivery to ensure services are needs-led and outcome focussed. The increase in self directed care and self-assessment linked to the 'In control' pilot and development of individualised budgets continues to support the personalisation agenda.
- Personalisation, including a shift towards early intervention and prevention, will become the cornerstone of public services, including the commissioning and development of services within health and social care. This means that every person who receives support, whether provided by statutory services or funded by themselves, will have choice and control over the shape of that support in all care settings. This will have significant implications on the delivery of services and the need to ensure that we have an appropriately trained workforce to deliver these services
- The Carers (Equal Opportunities) Act 2004 came into force in England on 1st April 2005. The Act gives carers new rights to information, ensures that work, life-long learning and leisure are considered when a carer is assessed and gives Local Authorities new powers to enlist the help of housing, health, education and other Local Authorities in providing support to carers.
- The Statutory Code of Practice on the Duty to Promote Disability Equality, which was introduced in the Disability Discrimination Act 2005, came into force in December 2006. The Duty required that a Disability Equality Scheme be in place by public sector organisations by December 2006. The action plan developed as part of the Scheme continues to be implemented corporately and departmentally.
- The Performance Framework for Local Authorities & Local Authority Partnerships which was published in October 2007, sets out a single set of 198 measures (developed as part of the Comprehensive Spending Review 2007) representing what Government believes should be the national priorities for local government, working alone or in partnership, over the next three years. In each area, targets against the set of national indicators have been negotiated through new Local Area Agreements (LAAs). Each Agreement includes up to 35 targets from among the national indicators, complemented by 17 statutory targets on educational attainment and early years.
- A new Performance Framework will be published by the Commission for Social Care Inspection for immediate implementation.
- "Making Experiences Count" is the project aimed at delivering a new and more flexible common complaints procedure for Health and Adult Social Care. After a period of consultation, "Early Adopter" sites across the country have been trialing it, with a view to informing the draft legislation that is due shortly. The new legislation, and subsequent guidance, is expected to be published for the commencement of the new procedures in April 2009.

- Care Services Reform - As announced as part of the Comprehensive Spending Review (CSR), care and support services are to be reformed to meet the challenges of the 21st century, and to direct state funding to where it will have the biggest impact on wellbeing. It began with extensive public engagement at the beginning of 2008 and will ultimately lead to the publication of a Green Paper. Government requirements for reform include promoting independence, wellbeing and control for those in need, and affordability for taxpayers and individuals in need.
- The white paper 'Valuing People' (2001) set out the Government's vision for people with a learning disability, across a range of services based on four key principles of rights, independence, choice, and inclusion. The white paper's vision covered a range of issues including health, housing and employment. 'Valuing People Now' seeks people's views on the priorities for the learning disability agenda over the next three years and should be published in January 2009.

3.1.6 Environmental

The modernisation of day services across the Directorate continues to have an impact, with a steady shift of service provision from building based services to community based services. This will encourage more efficient use of buildings, increase variety in daytime opportunities available and increase social inclusion for those who access these services.

Protecting our environment

Awareness of Climate Change is growing and the Council is committed to taking a lead and setting an example in tackling the associated problems. A corporate Climate Change Action Plan is being prepared, but each department can make its own contribution.

Consideration will be given throughout the life of the Service Plan to ways in which support can be given to the action plan and to identify and implement opportunities to reduce any contribution to Climate Change and to promote best practice in the reduction of carbon emissions.

The Council has signed up to the Local Authority Carbon Management Programme in the early part of 2007/08. The programme will guide the Council through a systematic analysis of its carbon footprint, outline opportunities to help manage carbon emissions, develop Action Plans for realising carbon and financial savings; and embed carbon management into the authority's day-to-day business.

As part of the programme the Council has developed a Carbon Management Strategy and Implementation Plan to reduce energy bills and carbon emissions over the next five years. Through the Strategy and Implementation Plan, Council services will need to encourage closer examination of their policies around procurement, transport and the use of renewable energy.

3.2 Service Developments

All of the service developments and efficiency improvements detailed below have included an element of consultation with staff, service users, carers and other stakeholders and an element of external performance comparison and internal performance analysis.

- Partnership Working – The Service continues to improve the way it develops joint working arrangements regarding integrating services in the learning disability specialist community team. The Council and PCT have formally agreed a reconfiguration of services. The re-modelling of a hub and spoke approach to the service includes, for the hub, nursing staff being 'Tuped' to the local authority, becoming a core team with social workers, under a single tier management arrangement. The development of a service level agreement with the 5 Boroughs Partnership to operate a spoke service offering intensive support, as a pan borough service with neighbouring authorities.
- Person Centred Reviews – This project in development with learning disability services, the North West Training & Development Team (NWTDT) and supported by CSCI to develop person centred reviews with people with Profound and Multiple Learning Disabilities is a tripartite project with neighbouring authorities and already Person Centred Plan (PCP) Review training and development for Care Managers and some Health staff. It was reviewed in April with agreement for additional work in Halton to span to Dec 2008. This involves widening numbers of PCP reviews and developing processes to link outcomes from PCP reviews to inform strategic Commissioning. First event held in July 2008.
- Mental Capacity Act 2005 - This has been the subject of an ongoing implementation process throughout 2007/08 and is now in the phase of monitoring the implementation and ensuring that all necessary training is in place. A new Co-ordinator has been appointed across Halton and St Helens Councils and the PCT.
- The Directorate monitors and reports to the Senior Management Team on comments, compliments and complaints received. They provide essential information to help shape and develop services, and complements the wide range of consultation exercises that the Directorate undertakes including postal and telephone user satisfaction, outcome and other surveys, open forums, consultation days, participation in service developments and representation of users and carers on strategic boards.

3.3 Efficiency Improvements

- Summary of planned efficiency improvements during 2008/9: -
 - To be inserted

3.4 National, Regional and Sub Regional Focus

- A Service Level Agreement led by Halton has been developed across Halton, St Helens, and Knowsley with the 5BPT for specialist services for

people with learning disabilities. This is now in its first year of operation and will be monitored. Further work across the partnership is now taking place to look at models of best practice in respect of acute services for this service user group.

- Work has continued across Halton, St Helens, Warrington and Knowsley including the PCTs to increase capacity to commission secondary mental health services. A new post has been created to progress this work.
- Halton has continued to contribute to the pan Cheshire person centred reviewing pilot. The results are due for publication; Halton plays a significant role in the success of this work.
- Work continues with St Helen's Local Authority to ensure that the new 24-hour access/out of hours emergency service operates effectively
- Collaborative work with the four Boroughs of Halton, Warrington, St Helens and Knowsley, has taken place on implementing the Mental Capacity Act 2005, and in particular in the delivery of the Independent Mental Capacity Advocacy service. This process is to be repeated for the delivery of the Mental Health Act 2007, including the delivery of the Deprivation of Liberty Safeguards introduced into the Mental Capacity Act. The Care Services Improvement Partnership is supporting this process regionally

3.5 Equality & Diversity

Halton Council is committed to ensuring equality of opportunity within all aspects of its service delivery, policy development and as an employer. This commitment is reflected in a range of policies, strategies and framework documents that underpin the work of the Council in its day-to-day operation and in the services that it delivers.

This commitment is encapsulated in the equal opportunities policy that the Council has adopted. The policy sets out the Council's approach to promoting equal opportunities; valuing diversity and encouraging fairness and justice; and providing equal chances for everyone in Halton to work, learn and live free from discrimination and victimisation. The Council will combat discrimination throughout the organisation and will use its position of influence in the Borough, wherever possible, to help to identify and overcome discriminatory barriers that may exist.

Each year Departments undertake Equality Impact Assessments to examine the equality implications of all of their policies, procedures and practices. As a result an Equality Action Plan is developed to identify those issues that demand attention. This forms a contribution to the overall Corporate Equalities Plan.

As a result of such assessments any high priority actions that have been identified, that fall within the life of this plan, are detailed in section - **TBC**

Work continues within the Directorate to improve the access and the signposting of members of the Black and Minority Ethnic communities to support services that: -

- 1.● Advise re: housing options
- 2.● Establish the skills to maintain appropriate permanent housing
- 3.● Enable service users to remain in their own homes, and avoid eviction and homelessness
- 4.● Access other services including health, social care, education, training and leisure services.
- 5.● Help to ensure the more vulnerable amongst the Minority and Hard to Reach Communities can live independently
- 6.● Ensure there is fair access to all the Supporting People services in the borough.
- 7.● Help prevent minority communities from feeling socially excluded
- 8.● Support Gypsies and Travellers to access services including health, social care and education.

3.6 Risk Management

Risk Management, which forms a key element of the strategic management and performance management processes of the Council, is a business discipline that is used to effectively manage potential opportunities and threats to the organisation in achieving its objectives.

Risk assessments are the process by which departments identify those issues that are, or may be, likely to impede the delivery of service objectives. Such risks are categorised and rated in terms of both their probability, i.e. the extent to which they are likely to happen, and their severity i.e. the potential extent of their impact should they occur.

Against each key objective the overall initial and residual risk assessment (before and after the risk control measures have been identified) is shown. The risk mapping exercise scores the potential impact on the key objective (severity) and the likelihood (probability) of the risks happening to arrive at a number. Such numbers are then translated into a Low, Medium or High category.

Risk Score	Overall Level of Risk
1 – 4	LOW
5 – 10	MEDIUM
11 – 16	HIGH

Following such assessments a series of risk treatment measures are identified that will mitigate against such risks having an adverse impact upon the delivery of the departmental objectives.

There are no objectives that were initially assessed as high risk for this service.

3.7 Unforeseen Developments

Whilst every effort has been made to identify those significant developments that may influence or impact upon the service during the life of this plan the possibility exists that unforeseen developments may occur that need to be considered as and when they arise. Such developments will be detailed and commented upon as appropriate in the sections dealing with key developments or emerging issues within the relevant Service Plan Quarterly Monitoring Reports.

In addition to the normal reporting cycle the service may also report 'by exception' to the appropriate Policy and Performance Board when unforeseen developments occur.

Where a more immediate decision is required due to the pressing nature of any unforeseen development, this will be referred to Management Team and the Executive Board for attention. The respective Policy and Performance Boards will be kept informed of any developments of this nature.

All reports to the Policy and Performance Boards, with the exception of Part II items, are publicly available documents and can be accessed through the Council's website at <http://www2.halton.gov.uk/>

4.0 RESOURCES

4.1 Budget Summary and Service Costs

To be inserted

4.2 Human Resource Requirements

Year	Mental Health Services	ALD Provider Services	ALD & PSD Assessment & Care Management Services	Operational Director & Secretaries
2008/09	28.01	113.53	34.63	2.00
2009/10	28.01	113.53	34.63	2.00

For more detailed information about any future staffing requirements detailed above, please refer to the appropriate Directorate Workforce Plan

4.3 ICT Requirements

A 3 and 5 year ICT Strategy is currently in development for the whole of the Health & Community Directorate and this will clearly identify the Information Technology requirements across the Directorate

4.4 Accommodation/Property Requirements

There are no specific requirements identified at present, however a review of the accommodation at Runcorn Town Hall will be undertaken in July 2009 to ensure that the accommodation is being effectively utilised following the relocation of staff from Grosvenor House.

5.0 SERVICE PERFORMANCE

As detailed in the introduction to this plan, the primary purpose of the Service Plan is to provide a clear statement on what individual services are planning to achieve and to show how this contributes towards achieving the corporate priorities of the Council and / or its statutory responsibilities. The service utilises a variety of measures and targets to enable performance against the service plan to be tracked, monitored, and reported. Details of these measures and targets are given below.

Objectives and Key Milestones.

These show the major events in the work of the Department that are planned to take place during 2009–12, such as the launch of new initiatives progress on major projects or the delivery of business critical activity. Objectives and Milestones are clearly linked to the appropriate Key Areas of Focus in the Corporate Plan 2006-11.

National Performance Indicators.

This is a national set of 198 indicators that have been prescribed by Central Government that are intended to measure the extent to which authorities are operating effectively and efficiently and are delivering upon both national and local priorities.

Local Performance Indicators.

These are indicators that have been developed by the Council and any relevant non-statutory indicators that have been adopted from national or other sources.

Local Area Agreement Targets.

The Local Area Agreement (LAA) is a three-year agreement based on Halton's Community Strategy. The second round LAA commenced on 1st April 2008, and included within it are improvement targets for the Borough of Halton to which both the Council and its partners will contribute.

The LAA contains 86 key targets addressing all of the priority issues identified in both the Community Strategy, and the Council's Corporate Plan. Of the 86 key targets, 34 are mandatory and also included are the 12 LPSA targets to which the Council signed up.

Many of the objectives contained within the current service plans are designed to support the achievement of LAA targets. A full version of Halton's LAA can be viewed on the Halton Strategic Partnership Website at [http://www.haltonpartnership.net/site/images/stories//laa_final_\(march_2007\).pdf](http://www.haltonpartnership.net/site/images/stories//laa_final_(march_2007).pdf)

5.1 Key Service Objectives

Corporate Priority:	A Healthy Halton
Key Area (s) Of Focus:	AOF 6 Providing services and facilities to maintain the independence and well-being of vulnerable people within our community. AOF 7 Providing services and facilities to maintain existing good health and well-being.
Service Objective:	AWA 1 – Working in partnership with statutory and non statutory organisations, evaluate, plan, commission and redesign services to ensure that they meet the needs and improve outcomes for Adults of Working Age

	Key Milestones	Responsible Officer
2009 - 10	<ul style="list-style-type: none"> Contribute to the safeguarding of vulnerable adults and children in need, by ensuring that staff are familiar with and follow safeguarding processes Mar 2010. (AOF6) 	Operational Director (Adults)
	<ul style="list-style-type: none"> Person Centred reviews for adults with PMLD, to be implemented in ALD Care Management and influencing strategic commissioning to enhance service delivery Mar 2010. (AOF7) 	DM (ALD)
	<ul style="list-style-type: none"> Redesign the Supported Housing Network to meet the needs of those with the most complex needs Mar 2010. (AOF6 & 7) 	DM (Provider Services)
	<ul style="list-style-type: none"> Analyse the impact of Valuing People Now on service delivery to ensure that services met the needs and improve outcomes for people with LD Mar 2010 (AOF 6 & 7) 	Operational Director (Adults)
	<ul style="list-style-type: none"> Implement strategy to deliver improved services to younger adults with dementias Mar 2010 (AOF 6) 	DM (Mental Health)
	<ul style="list-style-type: none"> Fully implement the Volunteer Strategy to ensure appropriate volunteering opportunities are available Mar 2010 (AOF6) 	Operational Director (Adults)
	<ul style="list-style-type: none"> Review implementation of Mental Health Act 2007 to ensure all policies, procedures and processes are fit for purpose Oct 2009 (AOF 6) 	DM (Mental Health)
	<ul style="list-style-type: none"> Review key partnership working arrangements and associated structures to ensure that they are fulfilling service delivery requirements Mar 2010 (AOF 7) 	Operational Director (Adults)
	<ul style="list-style-type: none"> Implement agreed recommendations of review of services and supports to children and adults with Autistic Spectrum Disorder Mar 2010 (AOF 6) 	Operational Director (Adults)

	<ul style="list-style-type: none"> Continue to implement a behaviour solutions approach to develop quality services for adults with challenging behaviour - Models of good practice to be developed Mar 2010. (AOF7) 	DM (ALD)		
2010 -11	<ul style="list-style-type: none"> Monitor effectiveness of changes arising from review of services and supports to children and adults with Autistic Spectrum Disorder Mar 2011 (AOF 6) 	Operational Director (Adults)		
	<ul style="list-style-type: none"> Implement the redesign of the Supported Housing Network to ensure that it is meeting the needs of those with the most complex needs Mar 2011. (AOF6 & 7) 	DM (Provider Services)		
	<ul style="list-style-type: none"> Review and revise the Carers Strategy, to ensure that Carers needs within Halton continue to be met Mar 2011 (AOF 7) 	Operational Director (Adults)		
	<ul style="list-style-type: none"> Monitor and review the effectiveness of services and supports for younger adults with dementias Mar 2011 (AOF 6) 	DM (Mental Health)		
2011 – 12	<ul style="list-style-type: none"> Work with Halton Carers Centre to develop appropriate funding arrangements past September 2011 Jun 2011 (AOF 7) 	Operational Director (Adults)		
	<ul style="list-style-type: none"> Monitor and review all AWA 1 milestones in line with three year planning cycle Mar 2012. 	Operational Director (Adults)		
Risk Assessment	Initial	Low	Linked Indicators	TBC
	Residual	Low		

Corporate Priority:	A Healthy Halton
Key Area (s) Of Focus:	AOF 6 Providing services and facilities to maintain the independence and well-being of vulnerable people within our community. AOF 7 Providing services and facilities to maintain existing good health and well-being.

Service Objective:	AWA 2 - Effectively consult and engage with Adults of Working Age to evaluate service delivery, highlight any areas for improvement and contribute towards the effective re-design of services where required
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Key Milestones			Responsible Officer	
2009 - 10	<ul style="list-style-type: none"> Review key partnership working arrangements and associated structures to ensure that they are fulfilling service delivery requirements Mar 2010 (AOF 7) 		Operational Director (Adults)	
	<ul style="list-style-type: none"> Review implementation of Mental Health Act 2007 to ensure all policies, procedures and processes are fit for purpose Oct 2009 (AOF 6) 		DM (Mental Health)	
	<ul style="list-style-type: none"> Implement agreed recommendations of review of services and supports to children and adults with Autistic Spectrum Disorder Mar 2010 (AOF 6) 		Operational Director (Adults)	
	<ul style="list-style-type: none"> Continue to implement a behaviour solutions approach to develop quality services for adults with challenging behaviour - Models of good practice to be developed Mar 2010. (AOF7) 		DM (ALD)	
2010 -11	<ul style="list-style-type: none"> Monitor effectiveness of changes arising from review of services and supports to children and adults with Autistic Spectrum Disorder Mar 2011 (AOF 6) 		Operational Director (Adults)	
2011 - 12	<ul style="list-style-type: none"> Monitor and review all AWA 2 milestones in line with three year planning cycle Mar 2011. 		Operational Director (Adults)	
Risk Assessment	Initial	Low	Linked Indicators	TBC
	Residual	Low		

Corporate Priority:	Corporate Effectiveness and Business Efficiency
Key Area (s) Of Focus:	AOF 35 Implementing and further developing procurement arrangements that will reduce the cost to the Council of acquiring its goods and services.

Service Objective:	AWA 3 – Ensure that there are effective business processes and services in place to enable the Directorate to manage, procure and deliver high quality, value for money services that meet people's needs
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Key Milestones			Responsible Officer	
2009 - 10	<ul style="list-style-type: none"> Review key partnership working arrangements and associated structures to ensure that they are fulfilling service delivery requirements and are being managed in a cost effective way Mar 2010. 		Operational Director (Adults)	
2010 -11	<ul style="list-style-type: none"> Revise and develop all commissioning strategies and associated partnership structures to enhance service delivery and cost effectiveness Mar 2011. 		Operational Director (Adults)	
2011 - 12	<ul style="list-style-type: none"> Monitor and review all AWA 3 milestones in line with three year planning cycle Mar 2012. 		Operational Director (Adults)	
Risk Assessment	Initial	Low	Linked Indicators	TBC
	Residual	Low		

5.2 Performance Indicators and Targets (Statutory & Local Indicators):

Ref ¹	Description	Corp. Plan Priority	Halton 2007/8 Actual	2007/8 Quartiles (All England)			Halton 2008/9 Target	Halton 2008/9 Actual	Halton Targets		
				Top	Middle	Bottom			09/10	10/11	11/12
Corporate Health											
There are presently no indicators of this type identified for the service											
Cost & Efficiency											
AWA LI 1	Intensive home care as a percentage of intensive home care and residential care	CP1 AOF7	27.15	32	27	24	28	TBC	28	28	TBC
AWA LI 2	Cost of intensive social care for adults and older people	CP6 AOF35	458.16	613	546	483	476.48	TBC	TBC	TBC	TBC
AWA LI 3	Unit cost of home care for adults and older people.	CP6 AOF35	15.46	17.00	15.46	13.96	16.16	TBC	TBC	TBC	TBC
Fair Access											
<u>AWA LI 4</u>	Percentage of adults assessed in year where ethnicity is not stated Key threshold <10%	CP1 AOF6	0.14	N/A			0.5	TBC	0.5	0.5	TBC
AWA LI 5	Percentage of adults with one or more services in the year where ethnicity is not stated Key Threshold <10%	CP1 AOF6	0.08	N/A			0.2	TBC	0.2	0.2	TBC

¹ Key Indicators are identified by an **underlined reference in bold type**.

Ref ¹	Description	Corp. Plan Priority	Halton 2007/8 Actual	2007/8 Quartiles (All England)			Halton 2008/9 Target	Halton 2008/9 Actual	Halton Targets		
				Top	Middle	Bottom			09/10	10/11	11/12
AWA LI 6	Number of learning disabled people helped into voluntary work in the year	CP4 AOF21	N/A	N/A			20	TBC	TBC	TBC	TBC
AWA LI 7	Number of physically disabled people helped into voluntary work in the year	CP4 AOF21	N/A	N/A			3	TBC	TBC	TBC	TBC
AWA LI 8	Number of adults with mental health problems helped into voluntary work in the year	CP4 AOF21	N/A	N/A			8	TBC	TBC	TBC	TBC
Quality											
AWA LI 9	Availability of Single Rooms	CP1 AOF7	100	100	99	96	100	TBC	100	100	TBC
AWA LI 10	Percentage of people receiving a statement of their needs and how they will be met	CP1 AOF7	99	98	98	96	99	TBC	99	99	TBC
AWA LI 11	Clients receiving a review as a % of adult clients receiving a service (cost effectiveness PSA Target)	CP1 AOF7	80.64	79	76	69	80	TBC	80	80	TBC
NI 132	Timeliness of Social Care Assessment	CP1 AOF7	N/A	N/A			*N/A	TBC	TBC	TBC	TBC

* Targets not set as baseline is not currently known. This is a new National Indicator and is either still in development, or the protocols for collecting and sharing data are yet to be established.

Ref ¹	Description	Corp. Plan Priority	Halton 2007/8 Actual	2007/8 Quartiles (All England)			Halton 2008/9 Target	Halton 2008/9 Actual	Halton Targets		
				Top	Middle	Bottom			09/10	10/11	11/12
<u>NI 133</u>	Timeliness of Social Care packages (Former BVPI 196)	CP1 AOF7	93.15	94	90	88	94	TBC	95	95	TBC
Service Delivery											
<u>AWA LI 12</u>	Admissions of Supported Residents aged 18-64 into residential/nursing care	CP1 AOF6	0.66	1.9	1.5	1.2	0.4	TBC	0.4	0.4	TBC
<u>NI 136</u>	People Supported to live independently through Social Care Services	CP1 AOF6	N/A	N/A			*N/A	TBC	TBC	TBC	TBC
AWA LI 13	Adults with physical disabilities helped to live at home	CP1 AOF6	7.84	6.1	4.8	3.8	7.4	TBC	7.4	7.4	TBC
AWA LI 14	Adults with learning disabilities helped to live at home	CP1 AOF6	3.92	3.3	3.0	2.5	4.3	TBC	4.3	4.12	TBC
AWA LI 15	Adults with mental health problems helped to live at home	CP1 AOF6	3.35	5.3	4.2	3.1	3.2	TBC	3.2	3.7	TBC
<u>NI 131</u>	Delayed Transfers of Care	CP1 AOF7	25	36	24	14	25	TBC	25	25	TBC

Ref ¹	Description	Corp. Plan Priority	Halton 2007/8 Actual	2007/8 Quartiles (All England)			Halton 2008/9 Target	Halton 2008/9 Actual	Halton Targets		
				Top	Middle	Bottom			09/10	10/11	11/12
NI 135	Carers receiving Needs Assessment or Review and a specific Carer's Service, or advice and information	CP1 AOF7	N/A	N/A			*N/A	TBC	TBC	TBC	TBC
NI 141	Number of Vulnerable people achieving independent living	CP1 AOF6	N/A	N/A			76.5%	TBC	TBC	TBC	TBC
NI 142	Number of vulnerable people who are supported to maintain independent Living	CP1 AOF6	98.17%	N/A			98.51%	TBC	98.69%	99.04%	TBC
NI 145	Adults with Learning Disabilities in Settled accommodation	CP1 AOF6	N/A	N/A			*N/A	TBC	TBC	TBC	TBC
Area Partner National Indicators: The indicators below form part of the new National Indicator Set introduced on 1 st April 2008. Responsibility for setting the target, and reporting performance data, will sit with one or more local partners. As data sharing protocols are developed, baseline information and targets will be added to this section.											
NI 129	End of life access to palliative care enabling people to choose to die at home	CP1	N/A	N/A			N/A	TBC	TBC	TBC	TBC

* Targets not set as baseline is not currently known. This is a new National Indicator and is either still in development, or the protocols for collecting and sharing data are yet to be established.

Ref ¹	Description	Corp. Plan Priority	Halton 2007/8 Actual	2007/8 Quartiles (All England)			Halton 2008/9 Target	Halton 2008/9 Actual	Halton Targets		
				Top	Middle	Bottom			09/10	10/11	11/12
NI 149	Adults in contact with secondary mental health services in settled accommodation	CP1	N/A	N/A			N/A	TBC	TBC	TBC	TBC

5.3 Data Quality Arrangements

Good quality data provides the foundation for managing and improving services, determining and acting upon shared priorities, and accounting for performance to inspecting bodies and the local community.

In recognising this, the Council has developed a Corporate Data Quality Strategy that will provide a mechanism by which the authority can be assured that the quality of its data remains robust and fit for purpose. This strategy, which will remain subject to periodic review, establishes the key dimensions of good quality data and identifies five Key Corporate Objectives namely;

Objective 1

To provide assurance to all stakeholders that the quality of data used in decision making and in accounting for and reporting the performance of the authority, either directly or through partnership arrangements, is wholly fit for purpose.

Objective 2

That, through a rigorous process of monitoring, review and refinement, the authority's arrangements for securing data quality remain relevant, reliable and robust and that exemplary arrangements for securing data quality are achieved within the medium term

Objective 3

That arrangements for securing data quality are widely shared, communicated and understood by all of those with data quality responsibility and that relevant staff are provided with timely and appropriate guidance and support.

Objective 4

That all departments, partners and agencies that deliver services on behalf of the Council use complete, accurate and verifiable data which is collected and communicated in an effective and timely manner.

Objective 5

That all data used in the calculation of nationally prescribed performance indicators is definition compliant and verifiable and that no such indicators will be amended or qualified as a result of work undertaken by inspecting bodies.

In supporting the delivery of the corporate strategy the department will ensure that appropriate systems and processes are in place to secure the quality of its data and that such systems are subject to periodic and risk based review.

In so doing the department will pay particular attention to the six key dimensions of good quality data i.e. that data is

- **Accurate** For its intended purpose;
- **Valid** By being consistently recorded and used in compliance with predetermined definitions and rules;
- **Reliable** By reflecting stable and consistent data collection processes;
- **Timely** By being made available as soon as possible after the activity or event and in line with organisational requirements;
- **Relevant** For the purpose intended;
- **Complete** In that the monitoring of incomplete, missing or invalid data is avoided.

The Directorate has developed a Performance Management and Data Strategy, which is reviewed and updated on an annual basis. It outlines how the robust Performance and Information Technology management framework operates within the Directorate to provide transparent, accurate and timely services and information

The Strategy underpins the Health & Directorate's commitment to managing and providing IT services and performance information and complements and supports the: -

- Directorate Service Plans
- Corporate Quality Assurance Framework

6.0 PERFORMANCE REPORTING

As detailed in the introduction to this plan, the primary purpose of the Service Plan is to provide a clear statement on what individual services are planning to achieve and to show how this contributes towards achieving the corporate priorities of the Council and or delivering it's statutory responsibilities.

It is imperative that the Council and interested members of the public can keep track of how the Council and its Departments are progressing against objectives and targets, and that mechanisms are in place to enable councillors and managers to see whether the service is performing as planned.

As a result Departmental progress will be monitored through:

- **The day to day monitoring by Strategic Directors through their regular interaction with Operational Directors;**
- **Provision of Quarterly progress reports to Corporate and Directorate Management Teams;**
- **The inclusion of Quarterly Service Plan Monitoring reports as a standard item on the agenda of all the Council's Policy and Performance Boards.**
- **Publication of Quarterly Service Plan monitoring reports on the Councils intranet site.**

In demonstrating it's commitment to exploiting the potential of Information and Communications Technology to improve the accessibility of its services and related information an extensive range of documentation, including this plan and it's associated quarterly monitoring reports, are available via the Council's website at

<http://www2.halton.gov.uk/content/councilanddemocracy/council/plansandstrategies>

Additionally information and assistance can be accessed through any of the Council's Halton Direct Link facilities (HDL) or the Council's libraries.

7.0 STATUTORY & NON-STATUTORY PLANS

The following plans and strategy documents are relevant to this service plan:

- The Council's Corporate Plan 2006-11
- Halton's Community Strategy
- Comprehensive Performance Assessment
- Halton 's Best Value Performance Plan 2008/09
- Local Area Agreement
- Joint Strategy Needs Assessment
- Joint Commissioning Framework
- Mental Health Commissioning Strategy
- Adults with Learning Disabilities Commissioning Strategy
- Commissioning Strategy for Physically Disabled People
- Older People's Commissioning Strategy
- Carers Strategy
- Better Care, Higher Standards
- National Service Framework for Mental Health
- National Service Framework for Long Term Conditions
- Valuing People Strategy for Learning Disabilities
- CSCI's Performance Framework
- Health & Community Budget Book
- Older People, Health & Partnerships and Culture and Leisure Services Service Plans in the Health and Community Directorate
- White Paper "Our Health, Our Care, Our Say"
- White Paper "Strong and Prosperous Communities"
- Supporting People Strategy
- Three year Financial Strategy 2007/8 to 2009/10

Halton Corporate Plan (2006 – 2011) – Council Priorities and Key Areas of Focus.

A Healthy Halton

1	Improving the future health prospects of Halton residents, particularly children, through the encouragement of an improved dietary intake and the availability of nutritionally balanced meals within schools and other Council establishments.
2	Improving the future health prospects of Halton residents through encouraging and providing the opportunities to access and participate in physically active lifestyles.
3	Delivering programmes of education to improve the health of Halton residents.
4	Helping people to manage the effects of ill health, disability and disadvantage.
5	Actively managing the environmental factors that are detrimental to good health.
6	Providing services and facilities to maintain the independence and well-being of vulnerable people within our community.
7	Providing services and facilities to maintain existing good health and well-being.

Halton's Urban Renewal

8	Exploiting the benefits of inward investment opportunities by creating a physical environment that is both attractive and responsive to the needs of existing and potential business.
9	Maintaining and developing local transport networks that meet the needs of resident's, businesses and visitors to Halton.
10	Revitalising the economy by sustaining and developing an environment that compliments the core brand values of existing and potential investors.
11	Maintaining levels of affordable housing provision within Halton that provides for quality and choice and meets the needs and aspirations of existing and potential residents.
12	Providing opportunities for recreation and fostering conservation by developing attractive and accessible parks and open spaces.

Children & Young People in Halton

13	Improving the educational attainment of pupils in Halton, by providing effective teaching and school support
14	To improve outcomes for looked after children by increasing educational attainment, health, stability and support during transition to adulthood.
15	To deliver effective services to children and families by making best use of available resources
16	To provide transport facilities that meets the needs of children & young people in Halton accessing education and training.
17	Provide an effective transition for young people from school to employment, through opportunities for work related learning, and post 16 education, voluntary and community work.
18	To reduce the conception rate amongst women under 18 by providing awareness, education and relevant support
19	To ensure a safe environment for children where they are supported and protected from abuse and neglect

Employment, Learning & Skills in Halton

20	To increase self-confidence and social inclusion by providing opportunities to adults to engage in basic skills learning.
21	To improve access to employment by providing opportunities to enhance employability skills and knowledge
22	Working with employers to identify and secure opportunities for the unemployed.
23	To provide transport facilities that meets the needs of those people in Halton accessing employment and training.
24	To sustain current employment levels by providing practical and financial advice and assistance to those from disadvantaged groups
25	To increase employment opportunities and business start ups in Halton, by developing an enterprise culture

A Safer Halton

26	Actively encouraging socially responsible behaviour by engaging with Halton's young people and by providing opportunities for them to access and take part in affordable leisure time activities.
27	Reducing the physical effects of anti-social and criminal behaviour
28	Providing and maintaining a highways and footpath network that is safe, accessible, and meets the needs and expectations of those living, working or visiting in Halton.
29	Improving the quality of community life by enhancing the visual amenity of Halton's neighbourhoods.
30	Improving the social and physical well-being of those groups most at risk within the community

Corporate Effectiveness & Efficient Service Delivery

31	Working with partners and the community, to ensure that our priorities, objectives, and targets are evidence based, regularly monitored and reviewed, and that there are plausible delivery plans to improve the quality of life in Halton, and to narrow the gap between the most disadvantaged neighbourhoods and the rest of Halton.
32	Building on our customer focus by improving communication, involving more service users in the design and delivery of services, and ensuring equality of access.
33	Ensuring that we are properly structured organised and fit for purpose and that decision makers are supported through the provision of timely and accurate advice and information.
34	Attracting and managing financial resources effectively and maintaining transparency, financial probity and prudence and accountability to our stakeholders
35	Implementing and further developing procurement arrangements that will reduce the cost to the Council of acquiring its goods and services.
36	Ensuring that the Council's land and property portfolio is managed efficiently
37	Ensuring that Council buildings are safe and accessible, meet the needs of service users and the organisation, and comply with legislative requirements
38	Exploiting the potential of ICT to meet the present and future business requirements of the Council, and ensure that customer access is improved by means of electronic service delivery.
39	Ensuring that human resources are managed and deployed to their best effect and improving the relevance, availability and use of HR information
40	Ensuring that the Council has the right people with the right skills and who are informed and motivated and provided with opportunities for personal development and engagement.